

OTML Certificate of Notice of Completion
Implemented to maintain the **Electrical Safety** for OTML Sites

Certificate No.

XXXX XXX XXXX

1 Responsible Person (eg OTML electrician, electrical contractor, Supervising Electrician, Electrician)

Electrical Licence Number

Contractors Licence Number (if Contractor)

Name

Signature

Company Name

ID Number

Telephone Number

Facsimile Number

2 Details of the Electrical Installation

Location

Equipment Number or Type

3 Installation Type

Domestic		Commercial		Industrial		Generator	
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(Place a tick ✓ or cross ✗ where appropriate)

Prescribed		Non - Prescribed	
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Requiring Inspection prior to energisation

Not Requiring Inspection prior to energisation

(Place a circle on the appropriate code)

1	2	3	4	5	6	If more required
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4 Electrical Work undertaken

(Place a tick ✓ or cross ✗ where appropriate)

Installation		Maintenance / Repair Work	
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Installation Loading

(Place a tick ✓ or cross ✗ where appropriate)

If more space is required attach supporting documents	Supporting Documents Attached	
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No Lighting Points	Power Outlets	Motors ~ Range ~ Hot Water	3Ø	1Ø
KW	KW	KW		
		KW		

Maximum Demand per Phase			Size and Type of Mains Supplying the Installation	
L1	L2	L3	Size	
amps	amps	amps	Type	

5 I the **licensed electrical worker** named above, certify that the electrical work has passed all the required tests and complies with all relevant OTML's Electrical Safety Standards and any other applicable Standard

Name

ID Number

Signature

Date:

6 Details of the Licensed Electrical Inspector (Inspectors use only)

Name

ID Number

7 Details of Inspection

Does the electrical installation comply

Defect Details (Specify Defect Code)

NO	YES
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I the **Licensed Electrical Inspector** named above have inspected the Installation Work as described in the notice of Intension and certify the work **COMPLIES / DOES NOT COMPLY** (cross out whichever is not applicable) with all aspects of the **OTML's Electrical Safety Standards** and all other relevant Standards

Date Inspected

Signature

Date processed

Title

Sponsor

Last Review

Issued

Next Review

Pages

Error!
Unknown
document
property
name.

White Copy	Green Copy	Pink copy	
Customer	Statutory Compliance	Book Bound	

Title	Sponsor	Last Review	Issued	Next Review	Pages
Form Electrical Notice of Completion	Error! Unknown document property name.		14/10/2012	14/10/2014	2 of 2