



Inspection - Forklift Operation Checklist

Vehicle Interaction_Using a Forklift on Elevated Loading Docks or Platforms - Using a Forklift on Elevated Loading Docks or Platforms

| Prompt | Establis | Improvem | N/A | Explanation | Comments |
|---|--------------------------|--------------------------|--------------------------|--|----------|
| Raised wheel stops fitted on the edges of elevated loading docks or platforms to prevent forklift rolling over the edge? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Raised wheel stops fitted on the edges of elevated loading docks or platforms to prevent forklift rolling over the edge. | |
| Pedestrian access is separated from forklift movements around the elevated loading dock or platform? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Pedestrian access is separated from forklift movements around the elevated loading dock or platform. | |
| No personnel permitted under suspended loads? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | No personnel permitted under suspended loads. Exclusion zones under and in the path of lifting operations must be controlled to prevent access by signage, barriers or spotters. | |
| People required to operate forklifts are trained and assessed as competent to industry standard and licensed as required by regulation? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | People required to operate forklifts are trained and assessed as competent to industry standard and licensed as required by regulation. | |
| Wheel chocks or stops used on vehicle being loaded/ unloaded by forklift to prevent movement? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Wheel chocks or stops used on vehicle being loaded/ unloaded by forklift to prevent movement. | |
| Supervisor to provide and maintain raised wheel stops fitted on the edges of elevated loading docks or platforms? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Provide and maintain raised wheel stops fitted on the edges of elevated loading docks or platforms that are suitable to prevent forklift rolling over the edge. | |
| Supervisor to verify that any person required to conduct loading or unloading using a forklift are trained and assessed competent? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Verify that any person required to conduct loading or unloading using a forklift are trained and assessed competent in conduct of those operations. | |
| Supervisor to verify pedestrian access is separated from forklift movements around the elevated loading dock or platform? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Verify pedestrian access is separated from forklift movements around the elevated loading dock or platform. | |
| Operator/ Maintainer to apply brakes and set wheel chocks on vehicle to be loaded/ unloaded? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Apply brakes and set wheel chocks on vehicle to be loaded/ unloaded. | |

| Prompt | Establis | Improvem | N/A | Explanation | Comments |
|--|--------------------------|--------------------------|--------------------------|--|----------------------|
| Operator/ Maintainer to operate forklift within technical capabilities and limitations of the vehicle for the load/ weight distribution? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Operate forklift within technical capabilities and limitations of the vehicle for the load/ weight distribution. | <input type="text"/> |
| Operator/ Maintainer to do not operate a forklift on an elevated loading dock or platform without edge protection? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Do not operate a forklift on an elevated loading dock or platform without edge protection. | <input type="text"/> |
| Operator/ Maintainer to stop work if personnel enter exclusion zone under suspended load? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Stop work if personnel enter exclusion zone under suspended load. | <input type="text"/> |