



Inspection - Forklift Operation Checklist

Vehicle Interaction_Selecting and Authorising Forklifts for Stability - Selecting and Authorising Forklifts for Stability

Prompt	Establis	Improvem	N/A	Explanation	Comments
Forklifts are purchased/ leased/ hired to meet site specification which authorises them for use on site?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Forklifts are purchased/ leased/ hired to meet site specification which authorises them for use on site.	<input type="text"/>
All terrain / rough terrain forklift required where: a) operating off handstand, b) operating in mud?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All terrain / rough terrain forklift required where: a) operating off handstand, b) operating in mud.	<input type="text"/>
Counterbalanced forklifts making lifts over four metres are fitted with dual front wheels?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Counterbalanced forklifts making lifts over four metres, are fitted with dual or twin front wheels, or have wider wheel base, and large single pneumatic tyres (greater than 500mm wide) fitted to front wheels to improve stability (excluding all terrain or rough terrain units).	<input type="text"/>
Forklifts selected with a rated capacity in excess of expected load, to provide a safety margin and improve stability when placing loads at height?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Forklifts selected with a rated capacity in excess of expected load, to provide a safety margin and improve stability when placing loads at height.	<input type="text"/>
Forklift to be speed limited to maximum 15 km/hr?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Forklift to be speed limited to maximum 15 km/hr. Control to be sealed.	<input type="text"/>
Yard /Non-industrial forklift required where?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Yard /Non-industrial forklift required where: a) tramping or travelling longer distances on dirt roads, b) operating in loose dirt, c) surfaces have bigger steps 50mm high, d) operating on uneven ground, e)operating across sloping ground.	<input type="text"/>
Forklift fitted with flashing beacons, a horn and reversing alarms with lighting for visibility and signalling?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Forklift fitted with flashing beacons, a horn and reversing alarms with lighting for visibility and signalling, e.g. headlights, tail lights, brake lights and indicators.	<input type="text"/>
Equipment operated from a seated position fitted with?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Equipment operated from a seated position fitted with: a) seat belts for all occupants, b) roll-over protection, c) signs fitted in the cabin that provide safety directions for a roll-over event, d) roof protection where a falling-object Major Hazard exists (integral FOPS)	<input type="text"/>

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Forklifts fitted with dry-chemical powder fire extinguisher?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Forklifts fitted with dry-chemical powder fire extinguisher. Typically, 4.5kg for diesel unit.	<input type="text"/>
Supervisor to select forklifts with a rated capacity in excess of expected load?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Select forklifts with a rated capacity in excess of expected load.	<input type="text"/>
Supervisor to select forklift type based on operating environment?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Select forklift type based on operating environment.	<input type="text"/>
Operator/ Maintainer not to operate equipment if not trained?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Do not operate equipment if not trained.	<input type="text"/>
Operator/ Maintainer to use authorised equipment that meets site specification?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Use authorised equipment that meets site specification	<input type="text"/>
Operator/ Maintainer to Operate forklift within technical capabilities and limitations of the vehicle for the load/ weight distribution?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Operate forklift within technical capabilities and limitations of the vehicle for the load/ weight distribution.	<input type="text"/>
Operator/ Maintainer to operate forklift within limits of load rating chart including for any attachments?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Operate forklift within limits of load rating chart including for any attachments. Check weight to be lifted against safe working limit of lifting device before lifting.	<input type="text"/>