



Inspection - Mobile Equipment Checklist

Major Hazard_ Suspended Load Key Control Checklist - Major Hazard_ Suspended Load Key Control Checklist

Item #	Prompt	Responses	Comments
1	OPERATOR/EMPLOYEE	(X) Yes	
		() No	
2	Am I fit for work (no drugs or alcohol)?	() Established	
		() Improvement Opportunity	
		() N/A	
3	Am I trained, competent and authorised for the task I am about to do?	() Established	
		() Improvement Opportunity	
		() N/A	
4	Do I understand that conditions can change and I must do a risk assessment before each lift?	() Established	
		() Improvement Opportunity	
		() N/A	
5	Have I inspected the work area, including the pick up and set down points, for hazards?	() Established	
		() Improvement Opportunity	
		() N/A	
6	Is an exclusion zone set up under and around the drop zone?	() Established	
		() Improvement Opportunity	
		() N/A	
7	Have I inspected all the equipment that I will be using?	() Established	
		() Improvement Opportunity	
		() N/A	
8	Have I ensured that equipment is fit for purpose?	() Established	
		() Improvement Opportunity	
		() N/A	
9	Have I checked that the safe working load limit of all equipment is suitable for the task?	() Established	
		() Improvement Opportunity	
		() N/A	
10	Is an Authority to Work or other work clearance required? If so, is this in place?	() Established	
		() Improvement Opportunity	
		() N/A	
11	Is a lift plan in place and do all persons involved in the lift understand what to do?	() Established	
		() Improvement Opportunity	
		() N/A	
12	Am I aware of the procedures I must follow?	() Established	
		() Improvement Opportunity	
		() N/A	
13	Is a spotter or sentry in place, if needed?	() Established	
		() Improvement Opportunity	
		() N/A	
14	Is the load properly secured, e.g. by a dogger or rigger?	() Established	
		() Improvement Opportunity	
		() N/A	

Item #	Prompt	Responses	Comments
15	Am I prepared for an emergency should it happen?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement <input type="checkbox"/> Opportunity <input type="checkbox"/> N/A	
16	Is a plan in place in case of bad weather?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement <input type="checkbox"/> Opportunity <input type="checkbox"/> N/A	
17	SUPERVISORS / SUPERINTENDENT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
18	Are all persons fit, competent and authorised for the assigned task?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement <input type="checkbox"/> Opportunity <input type="checkbox"/> N/A	
19	Has a risk assessment been completed for the lifting task?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement <input type="checkbox"/> Opportunity <input type="checkbox"/> N/A	
20	If required, has an Authority to Work (permit) been developed and authorised?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement <input type="checkbox"/> Opportunity <input type="checkbox"/> N/A	
21	Have all relevant persons read, understood and signed the permit?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement <input type="checkbox"/> Opportunity <input type="checkbox"/> N/A	
22	Has an exclusion zone been established to prevent personnel from entering the lifting zone?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement <input type="checkbox"/> Opportunity <input type="checkbox"/> N/A	
23	Have pre-operational inspections been performed on all equipment, including lifting gear?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement <input type="checkbox"/> Opportunity <input type="checkbox"/> N/A	
24	Are all relevant persons aware of the plan for the task, and their role and responsibilities?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement <input type="checkbox"/> Opportunity <input type="checkbox"/> N/A	
25	Have procedures been provided for the task, and are personnel aware of the requirements?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement <input type="checkbox"/> Opportunity <input type="checkbox"/> N/A	
26	Are specialist personnel (spotter/sentry, dogger/rigger) being used to assist lifting personnel?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement <input type="checkbox"/> Opportunity <input type="checkbox"/> N/A	
27	Is a plan in place in case things go wrong and are all persons aware of what to do?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement <input type="checkbox"/> Opportunity <input type="checkbox"/> N/A	
28	MANAGERS / GENERAL MANAGERS	<input type="checkbox"/> Yes <input type="checkbox"/> No	
29	Are training systems in place to ensure competencies are achieved and maintained?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement <input type="checkbox"/> Opportunity <input type="checkbox"/> N/A	
30	Is a risk management / work permit process in place for high risk tasks?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement <input type="checkbox"/> Opportunity <input type="checkbox"/> N/A	

Item #	Prompt	Responses	Comments
31	Are procedures in place and being followed?	() Established () Improvement Opportunity () N/A	
32	Does equipment undergo regular inspections and maintenance according to required schedule?	() Established () Improvement Opportunity () N/A	
33	Is an emergency response plan developed that includes the risk of being struck by a suspended load?	() Established () Improvement Opportunity () N/A	
34	Are emergency response resources available and in good working order?	() Established () Improvement Opportunity () N/A	
35	Could the approved practices for lifting operations be improved?	() Established () Improvement Opportunity () N/A	

Item #	Explanation
2	Am I fit for work (no drugs or alcohol)?
3	Am I trained, competent and authorised for the task I am about to do?
4	Do I understand that conditions can change and I must do a risk assessment before each lift?
5	Have I inspected the work area, including the pick up and set down points, for hazards?
6	Is an exclusion zone set up under and around the drop zone?
7	Have I inspected all the equipment that I will be using?
8	Have I ensured that equipment is fit for purpose?
9	Have I checked that the safe working load limit of all equipment is suitable for the task?
10	Is an Authority to Work or other work clearance required? If so, is this in place?
11	Is a lift plan in place and do all persons involved in the lift understand what to do?
12	Am I aware of the procedures I must follow?
13	Is a spotter or sentry in place, if needed?
15	Am I prepared for an emergency should it happen?
16	Is a plan in place in case of bad weather?
18	Are all persons fit, competent and authorised for the assigned task?
19	Has a risk assessment been completed for the lifting task?
20	If required, has an Authority to Work (permit) been developed and authorised?
21	Have all relevant persons read, understood and signed the permit?
22	Has an exclusion zone been established to prevent personnel from entering the lifting zone?
23	Have pre-operational inspections been performed on all equipment, including lifting gear?
24	Are all relevant persons aware of the plan for the task, and their role and responsibilities?
26	Are specialist personnel (spotter/sentry, dogger/rigger) being used to assist lifting personnel?
27	Is a plan in place in case things go wrong and are all persons aware of what to do?
29	Are training systems in place to ensure competencies are achieved and maintained?
30	Is a risk management / work permit process in place for high risk tasks?
31	Are procedures in place and being followed?
32	Does equipment undergo regular inspections and maintenance according to required schedule?
33	Is an emergency response plan developed that includes the risk of being struck by a suspended load?
34	Are emergency response resources available and in good working order?
35	Could the approved practices for lifting operations be improved?