



Inspection - Safety Behaviours Checklist

Major Hazard _ Behaviours & Values Safety and Integrity - Major Hazard _ Behaviours & Values Safety and Integrity

Item #	Prompt	Responses	Comments
1	Employee Checklist	<input checked="" type="checkbox"/> (X) Yes <input type="checkbox"/> () No <input type="checkbox"/> () N/A	
2	I am aware of the Ok Tedi Safety Values?	<input type="checkbox"/> () Established <input type="checkbox"/> () Improvement <input type="checkbox"/> () Opportunity <input type="checkbox"/> () N/A	
3	Am I competent and authorised for the assigned task?	<input type="checkbox"/> () Established <input type="checkbox"/> () Improvement <input type="checkbox"/> () Opportunity <input type="checkbox"/> () N/A	
4	Am I fit for work - keeping physically fit, eating well and take adequate breaks?	<input type="checkbox"/> () Established <input type="checkbox"/> () Improvement <input type="checkbox"/> () Opportunity <input type="checkbox"/> () N/A	
5	Do I understand and follow the safety policies and procedures?	<input type="checkbox"/> () Established <input type="checkbox"/> () Improvement <input type="checkbox"/> () Opportunity <input type="checkbox"/> () N/A	
6	Am I wearing appropriate PPE for assigned task and do I know how to maintain it?	<input type="checkbox"/> () Established <input type="checkbox"/> () Improvement <input type="checkbox"/> () Opportunity <input type="checkbox"/> () N/A	
7	Am I using the correct tools and equipment for the assigned task?	<input type="checkbox"/> () Established <input type="checkbox"/> () Improvement <input type="checkbox"/> () Opportunity <input type="checkbox"/> () N/A	
8	Am I keeping the workplace safe, free from slips and trips and in an orderly manner?	<input type="checkbox"/> () Established <input type="checkbox"/> () Improvement <input type="checkbox"/> () Opportunity <input type="checkbox"/> () N/A	
9	Am I disposing of rubbish correctly and reusing and recycling suitable materials?	<input type="checkbox"/> () Established <input type="checkbox"/> () Improvement <input type="checkbox"/> () Opportunity <input type="checkbox"/> () N/A	
10	Am I aware of and following the Ok Tedi Golden Rules?	<input type="checkbox"/> () Established <input type="checkbox"/> () Improvement <input type="checkbox"/> () Opportunity <input type="checkbox"/> () N/A	
11	Supervisors/Superintendents Checklist	<input checked="" type="checkbox"/> (X) Yes <input type="checkbox"/> () No <input type="checkbox"/> () N/A	
12	Are all personnel aware of the OK Tedi Values?	<input type="checkbox"/> () Established <input type="checkbox"/> () Improvement <input type="checkbox"/> () Opportunity <input type="checkbox"/> () N/A	
13	Are all personnel aware of and following safety rules and policies?	<input type="checkbox"/> () Established <input type="checkbox"/> () Improvement <input type="checkbox"/> () Opportunity <input type="checkbox"/> () N/A	
14	Are all personnel accessing and using appropriate PPE/Equipment/Tools?	<input type="checkbox"/> () Established <input type="checkbox"/> () Improvement <input type="checkbox"/> () Opportunity <input type="checkbox"/> () N/A	

Item #	Prompt	Responses	Comments
15	Are all personnel competent and authorized for their assigned task?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	
16	Are all personnel wearing appropriate PPE?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	
17	Are the correct tools and equipment available for personnel to use for their assigned tasks?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	
18	Is the fire protection and prevention equipment in place and current?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	
19	Have all personnel undergone periodic medical check?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	
20	Is the workplace safe, free from slips and trips and in an orderly manner?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	
21	Are personnel disposing of rubbish correctly and reusing and recycling suitable materials?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	
22	Are personnel aware of and following the Ok Tedi Golden Rules?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	
23	Are personnel looking after equipment and PPE?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	
24	Am I encouraging all personnel to intervene or stop work if they observe unsafe behaviour?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	
25	Are we recognizing and/or rewarding good behaviours?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	
26	Have I communicated and made all personnel aware of one of the OK Tedi Values at a prestart meeting ?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	
27	Managers /General Manager Checklist	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
28	Is a system in place to ensure personnel are competent and authorized for the assigned task?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	
29	Are Policies, Standards and Procedures made available and accessible for all personnel?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	

Item #	Prompt	Responses	Comments
30	Are the Risk Management tools (O&I, Take 5 etc.) available and accessible to all personnel?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	
31	Are the correct tools and equipment available for personnel to use?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	
32	Is there a system in place to ensure periodic medicals are completed for all personnel?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	
33	Am I encouraging all personnel to intervene or stop work if they observe unsafe behaviour?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	
34	Is there a process in place to correct unacceptable behaviours?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	
35	Are we recognizing and/or rewarding good behaviours at the workplace?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	
36	Are personnel looking after equipment and PPE?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	
37	Are the Ok Tedi Golden Rules available and communicated to all personnel?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	
38	Have I communicated and made all personnel aware of one of the OK Tedi Values at a prestart meeting?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	

Item #	Prompt	Responses	Comments
Item #	Explanation		
1	Employee Checklist		
2	I am aware of the Ok Tedi Safety Values?		
3	Am I competent and authorised for the assigned task?		
4	Am I fit for work - keeping physically fit, eating well and take adequate breaks?		
5	Do I understand and follow the safety policies and procedures?		
6	Am I wearing appropriate PPE for assigned task and do I know how to maintain it?		
7	Am I using the correct tools and equipment for the assigned task?		
8	Am I keeping the workplace safe, free from slips and trips and in an orderly manner?		
9	Am I disposing of rubbish correctly and reusing and recycling suitable materials?		
10	Am I aware of and following the Ok Tedi Golden Rules?		
11	Supervisors/Superintendents Checklist		
12	Are all personnel aware of the OK Tedi Values?		
13	Are all personnel aware of and following safety rules and policies?		
14	Are all personnel accessing and using appropriate PPE/Equipment/Tools?		
15	Are all personnel competent and authorized for their assigned task?		
16	Are all personnel wearing appropriate PPE?		
17	Are the correct tools and equipment available for personnel to use for their assigned tasks?		
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27	Managers /General Manager Checklist		
28	Is a system in place to ensure personnel are competent and authorized for the assigned task?		
29	Are Policies, Standards and Procedures made available and accessible for all personnel?		
30	Are the Risk Management tools (O&I, Take 5 etc.) available and accessible to all personnel?		
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36	Are personnel looking after equipment and PPE?		
37	Are the Ok Tedi Golden Rules available and communicated to all personnel?		
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