



## Inspection - Light Vehicle Checklist

### Vehicle Interaction\_Maintaining of Vehicles and mobile Equipment - Maintaining of Vehicles and Mobile Equipment

| Prompt   | Establis                 | Improvem                 | N/A                      | Explanation  | Comments |
|--|--------------------------|--------------------------|--------------------------|--|----------|
| OTML-owned vehicles and mobile equipment are subject to a planned maintenance and inspection program?  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | OTML-owned vehicles and mobile equipment (including light and heavy vehicles, forklift trucks, mobile cranes etc.) are subject to a planned maintenance and inspection program in accordance with the manufacturer's specifications and which includes mechanical systems, electrical systems and tyres. |          |
| Maintenance and inspection schedules for OTML-owned vehicles are tracked?  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Maintenance and inspection schedules for OTML-owned vehicles and mobile equipment are listed in, and tracked by, the site maintenance management system  |          |
| Private companies or individuals, supplying vehicles for OTML use, are able to demonstrate a planned maintenance and inspection program is in place? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Private companies or individuals, supplying vehicles for OTML use, are able to demonstrate a planned maintenance and inspection program is in place for their vehicles.  |          |
| Contracting companies distributing OTML products, using their own vehicles, are able to demonstrate a planned maintenance and inspection program ?   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Contracting companies distributing OTML products, using their own vehicles, are able to demonstrate a planned maintenance and inspection program is in place for their vehicles.   |          |
| Hire / rental vehicles and mobile equipment are sourced from reputable companies ?   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Hire / rental vehicles and mobile equipment are sourced from reputable companies who are able to demonstrate a planned maintenance and inspection program is in place for their vehicles and mobile equipment.   |          |
| Private companies or individuals, supplying vehicles for OTML use, are able to demonstrate a planned maintenance and inspection program?             | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Private companies or individuals, supplying vehicles for OTML use, are able to demonstrate a planned maintenance and inspection program is in place for their vehicles.  |          |
| Supervisor to provide competent resources to maintain and inspect OTML-owned vehicles and mobile equipment?  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Supervisor to provide competent resources (either OTML-employed or external service provider) to maintain and inspect OTML-owned vehicles and mobile equipment.  |          |

| Prompt   | Establis                 | Improvem                 | N/A                      | Explanation  | Comments             |
|--|--------------------------|--------------------------|--------------------------|--|----------------------|
| Supervisor to verify the maintenance and inspection schedules are listed in the site maintenance management system?                                | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Supervisor to verify the maintenance and inspection schedules for all OTML-owned vehicles and mobile equipment are listed in the site maintenance management system.         | <input type="text"/> |
| Supervisor to verify that vehicles and mobile equipment have been inspected and maintained with the established program?                           | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Supervisor to verify that vehicles and mobile equipment have been inspected and maintained in accordance with the established program.                                       | <input type="text"/> |
| Operator/Maintainer to to carry out maintenance and inspection activities on vehicles or mobile equipment only if competent in the required tasks? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Operator to carry out maintenance and inspection activities on vehicles or mobile equipment only if competent in the required tasks.   | <input type="text"/> |
| Operator/Maintainer to comply with the manufacturer's specifications for component replacement based on wear limits or service life?               | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | When performing vehicle or mobile equipment maintenance tasks, comply with the manufacturer's specifications for component replacement based on wear limits or service life. | <input type="text"/> |