



## Inspection - Confined Space Checklist

### Major Hazard\_ Confine Space Control Checklist - Major Hazard\_ Confine Space Control Checklist

Item #	Prompt	Responses	Comments
1	OPERATOR / EMPLOYEE	( X ) Yes	
		( ) No	
2	Am I fit for work (no drugs or alcohol)?	( ) Established	
		( ) Improvement Opportunity	
		( ) N/A	
3	Am I trained, competent and authorised for the task I am about to do?	( ) Established	
		( ) Improvement Opportunity	
		( ) N/A	
4	Is a JSA and ATW in place, do I understand the requirements and have I signed on?	( ) Established	
		( ) Improvement Opportunity	
		( ) N/A	
5	Have I checked controls are in place and working, e.g isolation, ventilation, physical barriers?	( ) Established	
		( ) Improvement Opportunity	
		( ) N/A	
6	Has the atmosphere been tested and is it safe for entry?	( ) Established	
		( ) Improvement Opportunity	
		( ) N/A	
7	Will the atmosphere be monitored throughout the task?	( ) Established	
		( ) Improvement Opportunity	
		( ) N/A	
8	Is a spotter or sentry in place?	( ) Established	
		( ) Improvement Opportunity	
		( ) N/A	
9	Have I inspected all the equipment that I will be using, including radio and PPE?	( ) Established	
		( ) Improvement Opportunity	
		( ) N/A	
10	Have I ensured that equipment is fit for purpose?	( ) Established	
		( ) Improvement Opportunity	
		( ) N/A	
11	If I am required to wear breathing apparatus, have I been trained in its use?	( ) Established	
		( ) Improvement Opportunity	
		( ) N/A	
12	Am I aware of the procedures I must follow?	( ) Established	
		( ) Improvement Opportunity	
		( ) N/A	
13	Do I know what to do in an emergency should it happen?	( ) Established	
		( ) Improvement Opportunity	
		( ) N/A	
14	SUPERVISORS / SUPERINTENDENT	( X ) Yes	
		( ) No	

Item #	Prompt	Responses	Comments
15	Are all persons fit, competent and authorised for the assigned task?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	
16	Has a risk assessment been completed and controls put in place?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	
17	Has an Authority to Work (permit) been developed and authorised?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	
18	Have all relevant persons read, understood and signed the permit?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	
19	Are physical barricades in place to prevent unauthorised personnel from entering the space?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	
20	Is ventilation in place and working effectively?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	
21	Has the atmosphere been tested and is it safe?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	
22	Is a spotter in place? Do they have constant communication with persons working in the space?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	
23	Are all persons trained in and wearing correct PPE for the task and conditions?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	
24	Have procedures been provided for the task, and are personnel aware of the requirements?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	
25	Is a plan in place in case things go wrong and are all persons aware of what to do?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	
26	Is emergency equipment easily available and does the spotter know how to use the equipment?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	
27	MANAGERS / GENERAL MANAGERS	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
28	Are training systems in place to ensure competencies are achieved and maintained?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	
29	Is a risk management / work permit process in place for high risk tasks?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	
30	Are procedures in place and being followed?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	

Item #	Prompt	Responses	Comments
31	Does equipment undergo regular inspections and maintenance according to required schedule?	( ) Established ( ) Improvement Opportunity ( ) N/A	
32	Is an emergency response plan developed for the confine space activity?	( ) Established ( ) Improvement Opportunity ( ) N/A	
33	Are emergency response resources available and in good working order?	( ) Established ( ) Improvement Opportunity ( ) N/A	
34	Could the approved practices for confined space be improved?	( ) Established ( ) Improvement Opportunity ( ) N/A	

Item #	Explanation
2	Im not fatigued or affected by drugs and alcohol
3	Have i been trained? Are my permits valid?
4	Do i understand the job requirements ? and have i signed on the JSA and permits?
5	Have i physically checked that the controls are in place and working?
6	Has a qualified person ( gas tester) done the atmospheric testing?
7	Will the task being completed create hazardous fumes/substances?
8	Does the spotter know that people will be entering?
9	Are all equipment fit for purpose and in good operating conditions?
10	Have I ensured/physically checked that equipment is fit for purpose?
11	Am i trained and competent to use/wear a breathing apparatus?
12	Am i aware of the procedures that i need to follow? If unsure, contact supervisor.
13	Am i aware of the emergency procedure and how to call for help. ?
15	Have i checked all competencies and permit cards?
16	Have i reviewed and authorized the risk assessment ?
17	Have i checked that there is a ATW and reviewed it? inclusive of supporting documents ?
18	Have i checked that all personnel's involved in the task have signed on the permit?
19	Have i checked that all required barricades in place?
20	where required, have i checked if ventilation is working correctly?
21	Have i checked the confine space clearance certificate ?
22	Have i verified that the spotter is fully aware of his/her responsibilities ?
23	Have i verified work teams and their required PPE?
24	Have i reviewed all necessary documents ( JSA/SWP/Risk Assessment) ?
25	Have i reviewed the emergency response plan?
26	Have i checked if the spotter is well versed with emergency equipment ?
28	Are training systems in place to ensure competencies are achieved and maintained?
29	Is a risk management / work permit process in place for high risk tasks?
30	Are procedures in place and being followed?
31	Does equipment undergo regular inspections and maintenance according to required schedule?
32	Is an emergency response plan developed for the confine space activity?
33	Are emergency response resources available and in good working order?
34	Could the approved practices for confined space be improved?