

PASIN OK TEDI PERFORMANCE

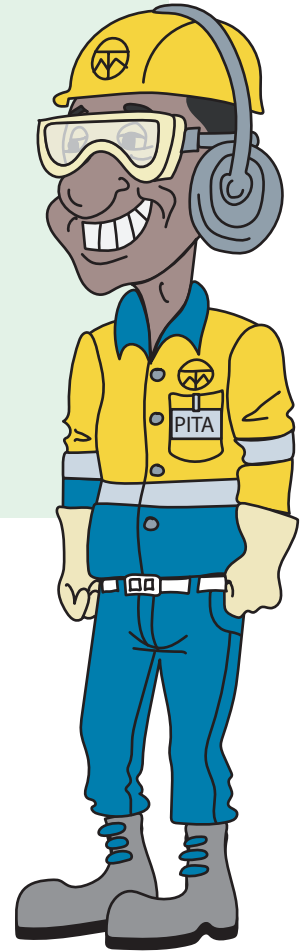


At OTML we give our best every day and seek to continuously improve



DO...

- ✓ Ask questions
- ✓ Suggest improvements and coach others
- ✓ Provide clear directions, seek clarifications
- ✓ Plan our work and work our plan
- ✓ Help others succeed and improve
- ✓ Being positive - displaying a "can do" outlook
- ✓ Look for stretch, challenge
- ✓ Fit for duty
- ✓ Set high personal standards
- ✓ Being open minded to new ideas
- ✓ Have a sense of urgency to achieve results



- ✗ Make assumptions
- ✗ Hold back
- ✗ Be vague about expectations
- ✗ Accept any outcome
- ✗ Withhold critical information
- ✗ Drag others down by being negative
- ✗ Stay within your comfort zone
- ✗ Be fatigued, unfit, being absent
- ✗ Accept mediocrity
- ✗ Get stuck in custom and practice
- ✗ Wait without follow up

DO NOT...

