

BACK TO BASICS IN RISK MANAGEMENT



BEFORE EVERY TASK

DO A TAKE 5



1. STOP

Take 5 minutes to plan for safety



2. THINK

About the task you are going to do



3. IDENTIFY

The hazards and potential risks you could face

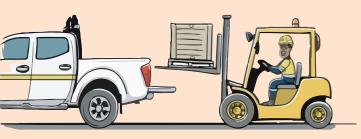


4. PLAN

How you will do the task safely

5. PROCEED

When you are sure you can do it safely





DO A JSA



STEP ONE

Identify the task



STEP TWO

Break the task into steps



STEP THREE

Identify the hazards involved in each step



STEP FOUR

Determine the risk using the risk matrix



STEP FIVE

Identify controls for each risk using the Hierarchy of Controls



STEP SIX

Have the supervisor confirm and authorise the JSA





STEP SEVEN

Sign on