

OPERATOR

- Am I fit, competent and authorised to operate the type of vehicle or mobile equipment?
- Do I have my current permit with me?
- Have I performed a pre-operational inspection (pre-start check)?
- Am I aware I cannot use a mobile phone when operating a vehicle or mobile equipment?
- Am I aware that all personnel must wear seat belt when in a moving vehicle or mobile equipment?
- Am I aware that I must use signals (e.g. sound horn) when driving in areas of restricted vision (e.g. blind spots, building entries with mixed occupation etc.) or where required by site rules?
- Am I aware of the site road rules (e.g. right of way, communication protocols, speed limits and overtaking)?

SUPERVISORS / SUPERINTENDENT

- Are all persons fit, competent and authorised to operate vehicle or mobile equipment?
- Have items of the vehicle or mobile equipment undergone inspection and approval prior to site use?
- Have resources been made available and work activities scheduled to manage driver fatigue?
- Are vehicles and mobile equipment fitted with the required safety devices and features?
- Have pre-operational inspections been performed on vehicle and mobile equipment?
- Have procedures been provided for high risk driving activities and are drivers/operators aware of the requirements?
- Are spotters being used to assist operators in workshops or other areas of restricted vision?
- Are exclusion zones for vehicles, mobile equipment and pedestrians defined, clearly marked and enforced?
- Are roads being regularly inspected and maintained in compliance with site requirements?
- Are windrows and berms constructed and maintained to provide protective barriers and to separate light and heavy vehicle operations?
- Is all road signage legible and installed to provide adequate operator response time prior to hazards?

MANAGERS

- Are training systems in place to ensure competencies are achieved and maintained?
- Are drivers of vehicles and mobile equipment trained and permitted in accordance with local regulations, for vehicle being driven?
- Is high risk mobile plant and equipment correctly licensed for use?
- Are vehicle driving activities resourced and scheduled to manage driver fatigue (e.g. working shift duration, job rotation etc.)?
- Are procedures in place and followed for specific high risk activities?
- Does vehicle and mobile plant and equipment undergo regular maintenance according to required schedule?
- Has a site road design and maintenance program been developed?
- Are roads being regularly inspected to maintain agreed design?
- Do road speed limits comply with the design of roads?
- Are site road rules established (e.g. right of way, communication protocols, speed limits and overtaking)?