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| Selecting and Authorising Forklifts for Stability |  |

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| **Name:** |  | **Date:** |  |
| **Job Description:** |  | **Location:** |  |

# Performance Metrics

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| Forklifts are purchased/ leased/ hired to meet site specification which authorises them for use on site.  |  |  |  |
| All terrain / rough terrain forklift required where: a) operating off handstand, b) operating in mud. |  |  |  |
| Counterbalanced forklifts making lifts over four metres, are fitted with dual or twin front wheels, or have wider wheel base, and large single pneumatic tyres (greater than 500mm wide) fitted to front wheels to improve stability (excluding all terrain or rough terrain units). |  |  |  |
| Forklifts selected with a rated capacity in excess of expected load, to provide a safety margin and improve stability when placing loads at height. |  |  |  |
| Forklift to be speed limited to maximum 15 km/hr. Control to be sealed. |  |  |  |
| Yard /Non-industrial forklift required where: a) tramming or travelling longer distances on dirt roads, b) operating in loose dirt, c) surfaces have bigger steps 50mm high, d) operating on uneven ground, e)operating across sloping ground.  |  |  |  |
| Forklift fitted with flashing beacons, a horn and reversing alarms with lighting for visibility and signalling, e.g. headlights, tail lights, brake lights and indicators. |  |  |  |
| Equipment operated from a seated position fitted with: a) seat belts for all occupants, b) roll-over protection, c) signs fitted in the cabin that provide safety directions for a roll-over event, d) roof protection where a falling-object Major Hazard exists (integral FOPS) |  |  |  |
| Forklifts fitted with dry-chemical powder fire extinguisher. Typically, 4.5kg for diesel unit. |  |  |  |

# Supervisor Task Requirements

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| Select forklifts with a rated capacity in excess of expected load. |  |  |  |
| Select forklift type based on operating environment.  |  |  |  |

# Operator / Maintainer Requirements

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| Do not operate equipment if not trained. |  |  |  |
| Use authorised equipment that meets site specification. |  |  |  |
| Operate forklift within technical capabilities and limitations of the vehicle for the load/ weight distribution.  |  |  |  |
| Operate forklift within limits of load rating chart including for any attachments. Check weight to be lifted against safe working limit of lifting device before lifting. |  |  |  |

# Comments/Actions