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| Working from Scaffolding |  |

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| **Name:** |  | **Date:** |  |
| **Job Description:** |  | **Location:** |  |

# Performance Metrics

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| Scaffolds are constructed, from approved materials, in accordance with recognised standards, including requirements for platforms, guard rails and access stairs / ladders. |  |  |  |
| Unauthorised access to incomplete, unattended scaffolds is prevented (e.g. using barricades, signs etc.). |  |  |  |
| Scaffolds are inspected for condition before each use, including a check of the approval-for-use status of the scaffold. |  |  |  |
| Scaffolds are constructed or altered by competent persons, who are licensed or certified as required by local regulations. |  |  |  |
| Scaffolds that are in place for an extended period are inspected for condition by a competent person at least monthly, and after any incident or event that could affect its stability. |  |  |  |

# Supervisor Task Requirements

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| Verify the scaffold has been constructed by a competent, qualified person who holds the appropriate licence or certification. |  |  |  |
| Verify the scaffold has been inspected by a competent person and has not exceeded its inspection / expiry date. |  |  |  |
| Verify access to a scaffold that is incomplete has been prevented (e.g. with barricades, signs etc.). |  |  |  |

# Operator / Maintainer Requirements

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| Check the condition of the scaffold before accessing it, including its approval-for-use status. Report any faults to the relevant supervisor. |  |  |  |
| Do not access the scaffold if the approval-for-use status is not clearly labelled, or the inspection date has expired. |  |  |  |

# Comments/Actions