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| Preparation Of Spaces For Entry |  |

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| **Name:** |  | **Date:** |  |
| **Job Description:** |  | **Location:** |  |

# Performance Metrics

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| All confined spaces are identified on a register and have a completed datasheet listing decontamination, isolation and gas testing requirements. |  |  |  |
| Mechanical, electrical and process source isolations must be identified and recorded on data sheets. |  |  |  |
| Personal locks must be attached to all isolations or group isolation boards / boxes by each individual entering the space. |  |  |  |
| Ventilation of the space must be by natural force or mechanical means, continuous throughout the activity and maintain a safe atmosphere. |  |  |  |
| All confined spaces are identified with signage and barricaded to prevent unauthorised entry. |  |  |  |
| Mechanical, electrical and process source isolations must be positive and inspected / verified prior to any confined space atmosphere monitoring and entry. |  |  |  |
| Decontamination methods must be defined on data sheets. |  |  |  |

# Supervisor Task Requirements

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| Identify confined spaces, record them in a register and install barrier and signs. |  |  |  |
| Prepare confined space data sheets, including isolation, decontamination and ventilation requirements. |  |  |  |
| Verify isolations, decontamination and ventilation prior to issuing Confined Space Entry permit. |  |  |  |

# Operator / Maintainer Requirements

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| Inspect and verify isolations prior to entry. |  |  |  |
| Personal locks in place for all persons entering space. |  |  |  |
| Decontaminate space as per data sheet requirements. |  |  |  |
| Install and periodically inspect ventilation equipment as per data sheet. |  |  |  |

# Comments/Actions