



Inspection - Light Vehicle Checklist

Vehicle Interaction_Operating Vehicles and Mobile Equipment Off-Site Driving Requirements. - Operating Vehicles and Mobile Equipment Off-Site Driving Requirements and Training

Prompt	Establis	Improvem	N/A	Explanation	Comments
Drivers of vehicles and mobile equipment are legally licensed, in accordance with local regulations, for the vehicle being driven?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Drivers of vehicles and mobile equipment are legally licensed, in accordance with local regulations, for the vehicle being driven.	<input type="text"/>
Drivers of specialised vehicles and mobile equipment are trained and assessed competent in the operation of the vehicle?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Drivers of specialised vehicles and mobile equipment (e.g. MMU, forklift truck) are trained and assessed competent in the operation of the vehicle, including local and / or OTML rules and requirements.	<input type="text"/>
Driving hazard awareness campaigns and programs are in place and vehicle drivers participate?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Driving hazard awareness campaigns and programs are in place (e.g. speed, drugs / alcohol and fatigue awareness, defensive driving etc.) and vehicle drivers participate in the campaigns and programs	<input type="text"/>
Vehicle driving activities are resourced and scheduled to manage driver fatigue?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Vehicle driving activities are resourced and scheduled to manage driver fatigue (e.g. long journeys, driving during normal sleep periods etc.).	<input type="text"/>
Hand-held, personal communication devices, are not used in moving vehicles?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hand-held, personal communication devices, including mobile phones and radios, are not used in moving vehicles unless specifically required by safety procedures.	<input type="text"/>
Journey / route plans are in place and followed for specific high risk journeys?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Journey / route plans are in place and followed for specific high risk journeys (e.g. remote areas, unusual road conditions, dangerous goods routes etc.).	<input type="text"/>
Seat belts are fitted for, and worn by, all vehicle occupants?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Seat belts are fitted for, and worn by, all vehicle occupants.	<input type="text"/>
Supervisor to verify drivers of vehicles and other mobile equipment are licensed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Supervisor to verify drivers of vehicles and other mobile equipment are licensed for the type of vehicle driven.	<input type="text"/>

Prompt	Establis	Improvem	N/A	Explanation	Comments
Supervisor to Verify a Journey / route plan is in place if the journey is high risk and that the driver is aware of its requirements?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Verify a Journey / route plan is in place if the journey is high risk (e.g. remote area, unusual road conditions, dangerous goods route etc.) and that the driver is aware of its requirements.	<input type="text"/>
Supervisor to provide resources, and schedule driving activities, to manage driver fatigue?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Supervisor to provide resources, and schedule driving activities, to manage driver fatigue.	<input type="text"/>
Supervisor to schedule driving hazard awareness campaigns and programs for vehicle drivers?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Supervisor to schedule driving hazard awareness campaigns and programs for vehicle drivers.	<input type="text"/>
Operator/Maintainer to drive vehicles and other mobile equipment only if trained and licensed for that type of vehicle?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Operator to drive vehicles and other mobile equipment only if trained and licensed for that type of vehicle.	<input type="text"/>
Operator/Maintainer do not use personal communication devices, including mobile phones and radios, in a moving vehicle?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Operator do not use personal communication devices, including mobile phones and radios, in a moving vehicle unless specifically required by safety procedures.	<input type="text"/>
Operator/Maintainer to verify seat belts are worn by all vehicle occupants?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Operator to verify seat belts are worn by all vehicle occupants.	<input type="text"/>
Operator/Maintainer to comply with the requirements of local and / or OTML driving rules and any applicable Journey / route plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Operator to comply with the requirements of local and / or OTML driving rules and any applicable Journey / route plan.	<input type="text"/>
Operator/Maintainer to identify locations for rest breaks and take breaks for at least 10 minutes every 2 hours?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Identify locations for rest breaks and take breaks for at least 10 minutes every 2 hours. Do not drive if fatigued (e.g. immediately following extended travel).	<input type="text"/>
Operator/Maintainer to participate in scheduled driving hazard awareness campaigns and programs?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Participate in scheduled driving hazard awareness campaigns and programs.	<input type="text"/>