



Inspection - Light Vehicle Checklist

Major Hazard_Vehicle Interaction Key Control Checklist - Major Hazard_Vehicle Interaction Key Control Checklist

Item #	Prompt	Responses	Comments
1	Operator Checklist	(X) Yes () No	
2	Am I fit, competent and authorised to operate the type of vehicle or mobile equipment?	() Established () Improvement Opportunity () N/A	
3	Do I have my current permit with me?	() Established () Improvement Opportunity () N/A	
4	Have I performed a pre-operational inspection (pre-start check)?	() Established () Improvement Opportunity () N/A	
5	Am I aware I cannot use a mobile phone when operating a vehicle or mobile equipment?	() Established () Improvement Opportunity () N/A	
6	Am I aware that all personal must wear seat belt when in a moving vehicle or mobile equipment?	() Established () Improvement Opportunity () N/A	
7	Am I aware that I must use signals (e.g. sound horn) when driving in areas of restricted vision (e.g blind spots,) or where required by site rules?	() Established () Improvement Opportunity () N/A	
8	Am I aware of the site road rules (e.g. right of way, communication protocols, speed limits and overtaking)?	() Established () Improvement Opportunity () N/A	
9	Supervisors/Superintendent Checklist	(X) Yes () No	
10	Are all persons fit, competent and authorised to operate vehicle or mobile equipment?	() Established () Improvement Opportunity () N/A	
11	Have items of the vehicle or mobile equipment undergone inspection and approval prior to site use?	() Established () Improvement Opportunity () N/A	
12	Have resources been made available and work activities scheduled to manage driver fatigue?	() Established () Improvement Opportunity () N/A	
13	Are vehicles and mobile equipment fitted with the required safety devices and features?	() Established () Improvement Opportunity () N/A	
14	Have pre-operational inspections been performed on vehicle and mobile equipment?	() Established () Improvement Opportunity () N/A	

Item #	Prompt	Responses	Comments
15	Have procedures been provided for high risk driving activities and are drivers/operators aware of the requirements?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	
16	Are spotters being used to assist operators in workshops or other areas of restricted vision?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	
17	Are exclusion zones for vehicles, mobile equipment and pedestrians defined, clearly marked and enforced?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	
18	Are roads being regularly inspected and maintained in compliance with site requirements?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	
19	Are windrows and berms constructed and maintained to provide protective barriers and to separate light and heavy vehicle operations?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	
20	Is all road signage legible and installed to provide adequate operator response time prior to hazards?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	
21	Managers Checklist	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
22	Are training systems in place to ensure competencies are achieved and maintained?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	
23	Are drivers of vehicles and mobile equipment trained and permitted in accordance with local regulations, for vehicle being driven?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	
24	Is high risk mobile plant and equipment correctly licensed for use?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	
25	Are vehicle driving activities resourced and scheduled to manage driver fatigue (e.g. working shift duration, job rotation etc.)?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	
26	Are procedures in place and followed for specific high risk activities?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	
27	Does vehicle and mobile plant and equipment undergo regular maintenance according to required schedule?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	
28	Has a site road design and maintenance program been developed?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	
29	Do road speed limits comply with the design of roads?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	
30	Are roads being regularly inspected to maintain agreed design?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	

Item #	Prompt	Responses	Comments
31	Are site road rules established (e.g. right of way, communication protocols, speed limits and overtaking)?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	

Item #	Explanation
1	Operator task requirements
2	Am I fit, competent and authorized to operate the type of vehicle or mobile equipment?
3	Do I have my current permit with me?
4	Have I performed a pre-operational inspection (pre-start check)?
5	Am I aware I cannot use a mobile phone when operating a vehicle or mobile equipment?
6	Am I aware that all personal must wear seat belt when in a moving vehicle or mobile equipment?
7	Am I aware that I must use signals (e.g. sound horn) when driving in areas of restricted vision (e.g. building entries with mixed occupation etc.) or where required by site rules?
8	Am I aware of the site road rules (e.g. right of way, communication protocols, speed limits and overtaking)?
9	Supervisors/Superintendent task requirements
10	Are all persons fit, competent and authorised to operate vehicle or mobile equipment?
11	Have items of the vehicle or mobile equipment undergone inspection and approval prior to site use?
12	Have resources been made available and work activities scheduled to manage driver fatigue?
13	Are vehicles and mobile equipment fitted with the required safety devices and features?
14	Have pre-operational inspections been performed on vehicle and mobile equipment?
15	Have procedures been provided for high risk driving activities and are drivers/operators aware of them?
16	Are spotters being used to assist operators in workshops or other areas of restricted vision?
17	Are exclusion zones for vehicles, mobile equipment and pedestrians defined, clearly marked and maintained?
18	Are roads being regularly inspected and maintained in compliance with site requirements?
19	Are windrows and berms constructed and maintained to provide protective barriers and to separate vehicle operations?
20	Is all road signage legible and installed to provide adequate operator response time prior to hazard?
21	Managers task requirements
22	Are training systems in place to ensure competencies are achieved and maintained?
23	Are drivers of vehicles and mobile equipment trained and permitted in accordance with local regulations?
24	Is high risk mobile plant and equipment correctly licensed for use?
25	Are vehicle driving activities resourced and scheduled to manage driver fatigue (e.g. working shift rotation etc.)?
26	Are procedures in place and followed for specific high risk activities?
27	Does vehicle and mobile plant and equipment undergo regular maintenance according to requirements?
28	Has a site road design and maintenance program been developed?
29	Do road speed limits comply with the design of roads?
30	Are roads being regularly inspected to maintain agreed design?
31	Are site road rules established (e.g. right of way, communication protocols, speed limits and overtaking)?