



## Inspection - Mobile Equipment Checklist

### Major Hazard\_ Suspended Load Key Control Checklist - Major Hazard\_ Suspended Load Key Control Checklist

Item #	Prompt	Responses	Comments
1	OPERATOR/EMPLOYEE	<input checked="" type="checkbox"/> Yes	<input type="text"/>
2	Am I fit for work (no drugs or alcohol)?	<input type="checkbox"/> No <input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	<input type="text"/>
3	Am I trained, competent and authorised for the task I am about to do?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	<input type="text"/>
4	Do I understand that conditions can change and I must do a risk assessment before each lift?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	<input type="text"/>
5	Have I inspected the work area, including the pick up and set down points, for hazards?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	<input type="text"/>
6	Is an exclusion zone set up under and around the drop zone?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	<input type="text"/>
7	Have I inspected all the equipment that I will be using?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	<input type="text"/>
8	Have I ensured that equipment is fit for purpose?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	<input type="text"/>
9	Have I checked that the safe working load limit of all equipment is suitable for the task?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	<input type="text"/>
10	Is an Authority to Work or other work clearance required? If so, is this in place?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	<input type="text"/>
11	Is a lift plan in place and do all persons involved in the lift understand what to do?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	<input type="text"/>
12	Am I aware of the procedures I must follow?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	<input type="text"/>
13	Is a spotter or sentry in place, if needed?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	<input type="text"/>
14	Is the load properly secured, e.g. by a dogger or rigger?	<input type="checkbox"/> Established <input type="checkbox"/> Improvement Opportunity <input type="checkbox"/> N/A	<input type="text"/>

Item #	Prompt	Responses	Comments
15	Am I prepared for an emergency should it happen?	( ) Established ( ) Improvement Opportunity ( ) N/A	
16	Is a plan in place in case of bad weather?	( ) Established ( ) Improvement Opportunity ( ) N/A	
17	SUPERVISORS / SUPERINTENDENT	(X) Yes ( ) No	
18	Are all persons fit, competent and authorised for the assigned task?	( ) Established ( ) Improvement Opportunity ( ) N/A	
19	Has a risk assessment been completed for the lifting task?	( ) Established ( ) Improvement Opportunity ( ) N/A	
20	If required, has an Authority to Work (permit) been developed and authorised?	( ) Established ( ) Improvement Opportunity ( ) N/A	
21	Have all relevant persons read, understood and signed the permit?	( ) Established ( ) Improvement Opportunity ( ) N/A	
22	Has an exclusion zone been established to prevent personnel from entering the lifting zone?	( ) Established ( ) Improvement Opportunity ( ) N/A	
23	Have pre-operational inspections been performed on all equipment, including lifting gear?	( ) Established ( ) Improvement Opportunity ( ) N/A	
24	Are all relevant persons aware of the plan for the task, and their role and responsibilities?	( ) Established ( ) Improvement Opportunity ( ) N/A	
25	Have procedures been provided for the task, and are personnel aware of the requirements?	( ) Established ( ) Improvement Opportunity ( ) N/A	
26	Are specialist personnel (spotter/sentry, dogger/rigger) being used to assist lifting personnel?	( ) Established ( ) Improvement Opportunity ( ) N/A	
27	Is a plan in place in case things go wrong and are all persons aware of what to do?	( ) Established ( ) Improvement Opportunity ( ) N/A	
28	MANAGERS / GENERAL MANAGERS	( ) Yes ( ) No	
29	Are training systems in place to ensure competencies are achieved and maintained?	( ) Established ( ) Improvement Opportunity ( ) N/A	
30	Is a risk management / work permit process in place for high risk tasks?	( ) Established ( ) Improvement Opportunity ( ) N/A	

Item #	Prompt	Responses	Comments
31	Are procedures in place and being followed?	( ) Established ( ) Improvement Opportunity ( ) N/A	
32	Does equipment undergo regular inspections and maintenance according to required schedule?	( ) Established ( ) Improvement Opportunity ( ) N/A	
33	Is an emergency response plan developed that includes the risk of being struck by a suspended load?	( ) Established ( ) Improvement Opportunity ( ) N/A	
34	Are emergency response resources available and in good working order?	( ) Established ( ) Improvement Opportunity ( ) N/A	
35	Could the approved practices for lifting operations be improved?	( ) Established ( ) Improvement Opportunity ( ) N/A	

Item #	Explanation
2	Am I fit for work (no drugs or alcohol)?
3	Am I trained, competent and authorised for the task I am about to do?
4	Do I understand that conditions can change and I must do a risk assessment before each lift?
5	Have I inspected the work area, including the pick up and set down points, for hazards?
6	Is an exclusion zone set up under and around the drop zone?
7	Have I inspected all the equipment that I will be using?
8	Have I ensured that equipment is fit for purpose?
9	Have I checked that the safe working load limit of all equipment is suitable for the task?
10	Is an Authority to Work or other work clearance required? If so, is this in place?
11	Is a lift plan in place and do all persons involved in the lift understand what to do?
12	Am I aware of the procedures I must follow?
13	Is a spotter or sentry in place, if needed?
15	Am I prepared for an emergency should it happen?
16	Is a plan in place in case of bad weather?
18	Are all persons fit, competent and authorised for the assigned task?
19	Has a risk assessment been completed for the lifting task?
20	If required, has an Authority to Work (permit) been developed and authorised?
21	Have all relevant persons read, understood and signed the permit?
22	Has an exclusion zone been established to prevent personnel from entering the lifting zone?
23	Have pre-operational inspections been performed on all equipment, including lifting gear?
24	Are all relevant persons aware of the plan for the task, and their role and responsibilities?
26	Are specialist personnel (spotter/sentry, dogger/rigger) being used to assist lifting personnel?
27	Is a plan in place in case things go wrong and are all persons aware of what to do?
29	Are training systems in place to ensure competencies are achieved and maintained?
30	Is a risk management / work permit process in place for high risk tasks?
31	Are procedures in place and being followed?
32	Does equipment undergo regular inspections and maintenance according to required schedule?
33	Is an emergency response plan developed that includes the risk of being struck by a suspended load?
34	Are emergency response resources available and in good working order?
35	Could the approved practices for lifting operations be improved?