Reference No: 91692



## **Inspection - Safety Behaviours Checklist**

## Major Hazard \_ Accountability & Teamwork Values - Checklist

ltem #	Prompt	Responses	Comments
1	OPERATOR	(X) Yes	
		( ) No	
		( ) N/A	
2	Am I aware of the Departmental goals and plans?	( ) Established	
	, , ,	( ) Improvement	
		Opportunity	
		( ) N/A	
3	Am I aware of how I am performing at the workplace and	( ) Established	
•	has my performance been discussed with me?	( ) Improvement	
		Opportunity	
		( ) N/A	
4	Do I understand my role and am I able to carry it out	( ) Established	
	effectively?	( ) Improvement	
		Opportunity	
		( ) N/A	
5	Do I intervene or stop work if I observe work as unsafe?	( ) Established	
	be time vene of step work in absence work as unbare.	( ) Improvement	
		Opportunity	
		( ) N/A	
6	Am I aware of the process to report and correct	( ) Established	
•	unacceptable behaviours?	( ) Improvement	
	unaccopiable benavioure.	Opportunity	
		( ) N/A	
7	Am I aware of the Anti-discrimination and Harassment	( ) Established	
•	policy?	( ) Improvement	
	policy.	Opportunity	
		( ) N/A	
8	Do I have access to Policies, Standards and	( ) Established	
	Procedures?	( ) Improvement	
		Opportunity	
		( ) N/A	
9	Are my team's successes, big and small,	( ) Established	
	acknowledged?	( ) Improvement	
		Opportunity	
		( ) N/A	
10	Is our team structure in place, with the right size	( ) Established	
	(manning), skills and knowledge to achieve our goals?	( ) Improvement	
	(	Opportunity	
		( ) N/A	
11	Do I freely express ideas and share opinions?	( ) Established	
		( ) Improvement	
		Opportunity	
		( ) N/A	
12	Does the team have effective ways of managing conflict?	( ) Established	
		( ) Improvement	
		Opportunity	
		( ) N/A	
13	Are Policies, Standards and Procedures available and	( ) Established	
	accessible?	( ) Improvement	
		Opportunity	
		( ) N/A	
14	SUPERVISORS / SUPERINTENDENT	(X) Yes	
		( ) No	
		( ) N/A	

Item #	Prompt	Responses	Comments
15	Are personnel aware of the Departmental goals and	( ) Established	
	plans?	( ) Improvement	
		Opportunity	
		( ) N/A	
16	Are personnel performances reviewed and any lack of	( ) Established	
	skills or accountability addressed?	( ) Improvement	
	Are roles and responsibilities clarified for all personnel?	Opportunity	
		( ) N/A	
17		( ) Established	
		( ) Improvement	
		Opportunity	
		( ) N/A	
18	Is there a process in place to report and correct unacceptable behaviours?	( ) Established	
		( ) Improvement	
		Opportunity	
40		( ) N/A	
19	Is there a culture to intervene or stop work if workers	( ) Established	
	observe work as unsafe?	( ) Improvement	
		Opportunity	
20	le there a necessity where to analyze intermed walker, and	( ) N/A	
20	Is there a process in place to ensure internal policy and procedures are kept up-to-date and in line with	<ul><li>( ) Established</li><li>( ) Improvement</li></ul>	
	legislation?	Opportunity	
	legislation:	( ) N/A	
21	Is there an anti-Discrimination and Harassment policy in	( ) Established	
	place and has this been communicated to the workers?	( ) Improvement	
	place and has this been communicated to the workers:	Opportunity	
		( ) N/A	
22	Are the team's successes, big and small,	( ) Established	
	acknowledged?	( ) Improvement	
	a	Opportunity	
		( ) N/A	
23	Is the team structure in place with the right size (manning), and the right skills and knowledge to achieve goal?	( ) Established	
		( ) Improvement	
		Opportunity	
		( ) N/A	
24	Is the team functioning in a way that people freely express	( ) Established	
	ideas and share opinions?	( ) Improvement	
	·	Opportunity	
		( ) N/A	
25	Does the team have effective ways of managing conflict?	( ) Established	
		( ) Improvement	
		Opportunity	
		( ) N/A	
26	Is there a channel for issues/concerns to be elevated and	( ) Established	
	are these issues/concerns addressed in a timely	( ) Improvement	
	manner?	Opportunity	
		( ) N/A	
27	MANAGERS / GENERAL MANAGERS	(X) Yes	
		( ) No	
		( ) N/A	
28	Are Departmental goals and plans communicated to all personnel?	( ) Established	
		( ) Improvement	
		Opportunity	
20	la thanna a masaca in mha sa ta mashara anna l	( ) N/A	
29	Is there a process in place to review employee	( ) Established	
	performance and address lack of skills or accountability?	( ) Improvement	
		Opportunity ( ) N/A	
		( ) 11/71	

Item #	Prompt	Responses	Comments
30	Is there a process in place to ensure that roles and responsibilities clarified for workers?	( ) Established	
		( ) Improvement	
		Opportunity	
		( ) N/A	
31	Is there a culture to intervene or stop work if workers observe work as unsafe?	( ) Established	
		( ) Improvement	
		Opportunity	
		( ) N/A	
32	Is there a process in place to report and correct unacceptable behaviors?	( ) Established	
		( ) Improvement	
		Opportunity	
		( ) N/A	
33	Is there an anti-Discrimination and Harassment policy in place and has this been communicated to the workers?	( ) Established	
		( ) Improvement	
		Opportunity	
		( ) N/A	
34	Is there a process are in place to ensure internal policy and procedures are kept up-to-date and in line with	( ) Established	
		( ) Improvement	
	legislation?	Opportunity	
		( ) N/A	
35	Are the team's successes, big and small, acknowledged?	( ) Established	
		( ) Improvement	
		Opportunity	
		( ) N/A	_
36	Does team structure have the right size (manning), skills and knowledge to achieve team goals?	( ) Established	
		( ) Improvement	
		Opportunity	
		( ) N/A	
37	Is the team functioning in a way that people freely express ideas and share opinions?	( ) Established	
		( ) Improvement	
		Opportunity	
00	D 11 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	( ) N/A	
38	Does the team have effective ways of managing conflict?	( ) Established	
		( ) Improvement	
		Opportunity	
00		( ) N/A	
39	Is there a channel for issues/concerns to be elevated and	( ) Established	
	are these issues/concerns addressed in a timely	( ) Improvement	
	manner?	Opportunity	
		( ) N/A	