



Inspection - Light Vehicle Checklist

Vehicle Interaction_Maintaining of Vehicles and mobile Equipment - Maintaining of Vehicles and Mobile Equipment

Prompt	Establis	Improvem	N/A	Explanation	Comments
OTML-owned vehicles and mobile equipment are subject to a planned maintenance and inspection program?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	OTML-owned vehicles and mobile equipment (including light and heavy vehicles, forklift trucks, mobile cranes etc.) are subject to a planned maintenance and inspection program in accordance with the manufacturer's specifications and which includes mechanical systems, electrical systems and tyres.	
Maintenance and inspection schedules for OTML-owned vehicles are tracked?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Maintenance and inspection schedules for OTML-owned vehicles and mobile equipment are listed in, and tracked by, the site maintenance management system	
Private companies or individuals, supplying vehicles for OTML use, are able to demonstrate a planned maintenance and inspection program is in place?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Private companies or individuals, supplying vehicles for OTML use, are able to demonstrate a planned maintenance and inspection program is in place for their vehicles.	
Contracting companies distributing OTML products, using their own vehicles, are able to demonstrate a planned maintenance and inspection program ?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Contracting companies distributing OTML products, using their own vehicles, are able to demonstrate a planned maintenance and inspection program is in place for their vehicles.	
Hire / rental vehicles and mobile equipment are sourced from reputable companies ?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hire / rental vehicles and mobile equipment are sourced from reputable companies who are able to demonstrate a planned maintenance and inspection program is in place for their vehicles and mobile equipment.	
Private companies or individuals, supplying vehicles for OTML use, are able to demonstrate a planned maintenance and inspection program?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Private companies or individuals, supplying vehicles for OTML use, are able to demonstrate a planned maintenance and inspection program is in place for their vehicles.	
Supervisor to provide competent resources to maintain and inspect OTML-owned vehicles and mobile equipment?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Supervisor to provide competent resources (either OTML-employed or external service provider) to maintain and inspect OTML-owned vehicles and mobile equipment.	

Prompt	Establis	Improvem	N/A	Explanation	Comments
Supervisor to verify the maintenance and inspection schedules are listed in the site maintenance management system?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Supervisor to verify the maintenance and inspection schedules for all OTML-owned vehicles and mobile equipment are listed in the site maintenance management system.	
Supervisor to verify that vehicles and mobile equipment have been inspected and maintained with the established program?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Supervisor to verify that vehicles and mobile equipment have been inspected and maintained in accordance with the established program.	
Operator/Maintainer to to carry out maintenance and inspection activities on vehicles or mobile equipment only if competent in the required tasks?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Operator to carry out maintenance and inspection activities on vehicles or mobile equipment only if competent in the required tasks.	
Operator/Maintainer to comply with the manufacturer's specifications for component replacement based on wear limits or service life?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	When performing vehicle or mobile equipment maintenance tasks, comply with the manufacturer's specifications for component replacement based on wear limits or service life.	