



Inspection - Work At Height Checklist

Fall from Height_Suspended Baskets Or Cages - Suspended Baskets Or Cages

Item #	Prompt	Responses	Comments
1	Lifting equipment is designed in accordance with recognised standards and / or hired from an established, reputable company?	() Yes () No () N/A	
2	Separate baskets/ man-cage attachments are designed in accordance with recognised standards?	() Yes () No () N/A	
3	Baskets / cage attachments are fitted with an approved anchor point?	() Yes () No () N/A	
4	People involved in directing the operation of lifting equipment are trained and assessed competent?	() Yes () No () N/A	
5	Lifting equipment is stabilised in accordance with the manufacturer's instructions before use?	() Yes () No () N/A	
6	Suspended baskets or cages are used as working platforms only, not as a means of entering or exiting a work area?	() Yes () No () N/A	
7	Lifting equipment is subject to a planned maintenance and inspection program?	() Yes () No () N/A	
8	Lifting equipment, including ropes, wires and slings, are inspected by a third-party specialist in accordance with local regulations?	() Yes () No () N/A	
9	People required to operate lifting equipment are trained and assessed as competent in the set-up and operation of the equipment?	() Yes () No () N/A	
10	Fall protection equipment, consisting of a harness and fixed-length lanyard, is worn and attached to the approved anchor point whilst working?	() Yes () No () N/A	
11	An exclusion zone is established around the lifting equipment to prevent third party access?	() Yes () No () N/A	
12	Supervisor to verify hired lifting equipment has been sourced from approved, reputable companies?	() Yes () No () N/A	
13	Supervisor to verify that OTML owned lifting equipment has been inspected and maintained in accordance with the established program?	() Yes () No () N/A	
14	Supervisor to verify that the maintenance records of any hired lifting equipment are available with the equipment, and have been checked?	() Yes () No () N/A	
15	Supervisor to Verify that any person required to work from a suspended basket has been trained and assessed competent in working at height?	() Yes () No () N/A	
16	Supervisor to verify that any person operating or directing lifting equipment has been trained and assessed competent?	() Yes () No () N/A	
17	Supervisor to verify any basket / man-cage attachment is fitted with an approved anchor point?	() Yes () No () N/A	
18	Operator/ Maintainer to operate or direct lifting equipment only if trained and authorised for this activity?	() Yes () No () N/A	

Item #	Prompt	Responses	Comments
19	Operator/ Maintainer to Stabilise the lifting equipment before use in accordance with the manufacturer's instructions?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
20	Operator/ Maintainer to establish an exclusion zone around the lifting equipment before operating the equipment?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
21	Operator/ MAintainer to Inspect condition of lifting equipment before use and report any substandard condition to the relevant supervisor?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
22	Operator/ Maintainer to wear fall protection equipment, attached to an approved anchor point, when working from a suspended basket?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
23	Operator/ Maintainer to not exit the work basket or man-cage during the work activity at height?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	

Item #	Prompt	Responses	Comments
Item #	Explanation		
1	Lifting equipment (including fixed or mobile crane, basket, cage etc.) is designed in accordance with standards and / or hired from an established, reputable company.		
2	Separate baskets / man-cage attachments, used in conjunction with lifting equipment to suspend designed in accordance with recognised standards and subject to a planned maintenance and inspection program.		
3	Baskets / cage attachments are fitted with an approved anchor point.		
4	People involved in directing the operation of lifting equipment (e.g. Rigger, Dogman etc.) are trained as competent in the requirements of the activity, including holding any licence / permit required by regulations.		
5	Lifting equipment is stabilised in accordance with the manufacturer's instructions before use (e.g. supporting lifting equipment prepared, crane pads used, outriggers used).		
6	Suspended baskets or cages are used as working platforms only, not as a means of entering or exiting an area.		
7	Lifting equipment is subject to a planned maintenance and inspection program in accordance with standards and the manufacturer's recommendations.		
8	Lifting equipment, including ropes, wires and slings, are inspected by a third-party specialist in accordance with local regulations.		
9	People required to operate lifting equipment (e.g. cranes) are trained and assessed as competent in the operation of the equipment, including holding any licence / permit required by local regulations.		
10	Fall protection equipment, consisting of a harness and fixed-length lanyard, is worn and attached to an anchor point whilst working from the suspended basket or cage.		
11	An exclusion zone is established around the lifting equipment, including barricades, signs and barriers to prevent third party access.		
12	Verify hired lifting equipment has been sourced from approved, reputable companies.		
13	Verify that OTML owned lifting equipment, along with any separate basket / man-cage attachments, are inspected and maintained in accordance with the established program.		
14	Verify that the maintenance records of any hired lifting equipment are available with the equipment manager checked.		
15	Verify that any person required to work from a suspended basket has been trained and assessed as competent working at height.		
16	Verify that any person operating or directing lifting equipment has been trained and assessed as competent for use, including holding any required licence or permit.		
17	Verify any basket / man-cage attachment is fitted with an approved anchor point.		
18	Operate or direct lifting equipment only if trained and authorised for this activity.		
19	Stabilise the lifting equipment before use in accordance with the manufacturer's instructions (e.g. supporting lifting equipment adequately prepared, crane pads used, outriggers in place).		
20	Establish an exclusion zone around the lifting equipment, including barricades, signs and barriers to prevent access to the operating equipment.		
21	Inspect condition of lifting equipment before use and report any substandard condition to the relevant authority.		
22	Wear fall protection equipment, attached to an approved anchor point, when working from a suspended basket or cage.		
23	Do not exit the work basket or man-cage during the work activity at height.		