Inspection - Weekly 274 Checklist

274 Inspection_ Screening Plant - Checklist

Item #	Prompt	Responses	Comments
1	1.0 Screening Plant	( ) Yes ( ) No ( ) N/A	
2	Screening Plant: Are access ways clear and safe?	( ) Yes ( ) No ( ) N/A	
3	Screening Plant:Check stairs and walkways for obstruction and their general condition-Grid mesh and kick, rail conditions	( ) Yes ( ) No ( ) N/A	
4	Screening Plant: Are the pipes, hand rails and rubbish bins etc color coded to OTML standards?	( ) Yes ( ) No ( ) N/A	
5	Screening Plant : Ensure the low/high voltage switch rooms and FE02 lube rooms are closed.	( ) Yes ( ) No ( ) N/A	
6	Screening Plant :Machines, floors and tools, are they clean and free of incomplete jobs.	( ) Yes ( ) No ( ) N/A	
7	Screening Plant :Check all eye wash stations and ensure they are working	( ) Yes ( ) No ( ) N/A	
8	Screening Plant :Is PPE available and being used appropriately for the application?	( ) Yes ( ) No ( ) N/A	
9	Screening Plant : Are facilities for storage of PPE and personal clothing changes provided?	( ) Yes ( ) No ( ) N/A	
10	Screening Plant: Check tag racks are full and ear plugs are available. Ensure safety harnesses are available and used.	( ) Yes ( ) No ( ) N/A	
11	Screening Plant : Check available waste management systems	( ) Yes ( ) No ( ) N/A	
12	Screening Plant : Air quality management	( ) Yes ( ) No ( ) N/A	
13	Screening Plant : Check the building cladding	( ) Yes ( ) No ( ) N/A	
14	Screening Plant : Check for adequate safety signs around machinery	( ) Yes ( ) No ( ) N/A	
15	Screening Plant : Check hand rail conditions	( ) Yes ( ) No ( ) N/A	
16	Screening Plant : Are the signs in good condition and not damaged or faded	( ) Yes ( ) No ( ) N/A	
17	Screening Plant :Check for adequate safety and health warning signs	( ) Yes ( ) No ( ) N/A	
18	Screening Plant :Are any signs not applicable?	( ) Yes ( ) No ( ) N/A	

Item #	Prompt	Responses	Comments
19	Screening Plant :Check conditions of all extension ladders, stepladders, safety steps and stairs	( ) Yes ( ) No ( ) N/A	
20	Screening Plant :Is all lighting working in the area and in good condition?	( ) Yes ( ) No ( ) N/A	
21	Screening Plant :Check all hand tools are cleaned and stored in a safe condition.	( ) Yes ( ) No ( ) N/A	
22	2.0 General Area	( ) Yes ( ) No ( ) N/A	
23	General Area:Are access ways clear and safe?	( ) Yes ( ) No ( ) N/A	
24	General Area:All rubbish removed from non-storage areas	( ) Yes ( ) No ( ) N/A	
25	General Area:Check stairs, floors, and walkways for obstructions and general conditions	( ) Yes ( ) No ( ) N/A	
26	General Area:Are lights working?	( ) Yes ( ) No ( ) N/A	
27	General Area:Are the floors, pipes etc clearly marked and color coded to OTML standard?	( ) Yes ( ) No ( ) N/A	
28	General Area:Are storage areas tidy and used correctly?	( ) Yes ( ) No ( ) N/A	
29	General Area: Are fire extinguishers fully charged? Do all extinguishers have up to date inspections tags fitted?	( ) Yes ( ) No ( ) N/A	
30	General Area:Are the correct extinguishers and hoses on the correct boards and in the correct locations?	( ) Yes ( ) No ( ) N/A	
31	General Area: Check drives are adequately guarded	( ) Yes ( ) No ( ) N/A	
32	General Area: Check conditions of fire extinguishers, check for physical damage, rust, colour coding,	( ) Yes ( ) No ( ) N/A	
33	General Area: Are exit signs and emergency lights operational?	( ) Yes ( ) No ( ) N/A	
34	General Area: Ensure oil, fuel, flammable materials are stored correctly and removed as required.	( ) Yes ( ) No ( ) N/A	
35	General Area: Spillage response and preparedness	( ) Yes ( ) No ( ) N/A	
36	General Area: Emergency response and preparedness	( ) Yes ( ) No ( ) N/A	