



## Inspection - Weekly 274 Checklist

### Projects\_8K11 CRP Cable Ladder & Equipment - 8K11 CRP Cable Ladder & Equipment

Item #	Prompt	Responses	Comments
1	1. Work Area & House Keeping	( ) Yes ( ) No	
2	1.1 Work Area access way clear and safe.	( ) Conformance ( ) Non Conformance	
3	1.2 Lighting – Area lighting to acceptable level for task.	( ) Conformance ( ) Non Conformance	
4	1.3 Hygiene Facilities – Toilets clean, soap & paper towel available, Crib room clean & maintained	( ) Conformance ( ) Non Conformance	
5	1.4 Storage and stacking all parts, materials in orderly manner. chemical, fuel & oil etc.	( ) Conformance ( ) Non Conformance	
6	1.5 Tidiness of work areas, Yards, laying up areas use correctly	( ) Conformance ( ) Non Conformance	
7	1.6 Scrap separated and stored for removal – adequate bins provided for waste disposal.	( ) Conformance ( ) Non Conformance	
8	1.8 Ventilation in work areas / Sufficient flow through tunnels and under buildings.	( ) Conformance ( ) Non Conformance	
9	1.9 Emergency master point area is clearly identified with notice boards posted and accessible.	( ) Conformance ( ) Non Conformance	
10	2. Mechanical, Electrical & Personal Safeguarding	( ) Yes ( ) No	
11	2.1 Adequate signage and notices posted where required, construction site, site office, warning and danger signage	( ) Conformance ( ) Non Conformance	
12	2.2 Ladders, Stair, Walkways and Scaffolds egress & ingress in safe manner, no obstruction etc.	( ) Conformance ( ) Non Conformance	
13	2.3 Scaffold built stable and with Scaff tag attached with relevant authorised person's information.	( ) Conformance ( ) Non Conformance	
14	2.4 All portable ladders use in good condition, properly secured and safe.	( ) Conformance ( ) Non Conformance	
15	2.5. Portable Electrical Equipment – all currently tagged and in good conditions.	( ) Conformance ( ) Non Conformance	
16	2.6 Portable grinders with guards in place	( ) Conformance ( ) Non Conformance	
17	2.7 Grinding / cutting disc in good condition.	( ) Conformance ( ) Non Conformance	
18	2.8 Hand Tools, No modified or unauthorised tools use.	( ) Conformance ( ) Non Conformance	
19	2.9 PPE & Safety Equipment's available on site and accessible to employees, proper face shield, goggles, Welding shields and screens	( ) Conformance ( ) Non Conformance	
20	2.10 Lifting Gears currently tagged with respective colours and in good conditions, ropes, slings, shackles, cranes, eyebolt, etc	( ) Conformance ( ) Non Conformance	
21	2.11 Lifting gears register available and current	( ) Conformance ( ) Non Conformance	
22	2.12 All crane operators/Riggers/Dogman have suitable permits and valid.	( ) Conformance ( ) Non Conformance	
23	2.13 Cable ladder & equipment secured when located in position to protect against dislodgement	( ) Conformance ( ) Non Conformance	
24	2.14 EWP, Scissor lift operator has suitable permits and valid, including Work @ height competency.	( ) Conformance ( ) Non Conformance	
25	2.15 Machinery check list available and pre-start checks correctly and consistently done	( ) Conformance ( ) Non Conformance	

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26	2.16 All hazardous materials stored in proper cabinets with adequate ventilation, labelling & identification signs, storage, MSDS in place.	( ) Conformance ( ) Non Conformance	
27	2.17 PPE available and being used appropriately for the application.	( ) Conformance ( ) Non Conformance	
28	2.18 Where Isolation of equipment is required – ATW/LOTO/PLU applied by work party done correctly	( ) Conformance ( ) Non Conformance	
29	2.19 JSA/Take 5/RA – completed, signed off and available on site.	( ) Conformance ( ) Non Conformance	
30	3. Fire Protection and Prevention	( ) Yes ( ) No	
31	3.1 Fire Extinguishers available for appropriate fire hazards in the area.	( ) Conformance ( ) Non Conformance	
32	3.2 Fire extinguishers fully charged, inspection tags fitted, and inspection current	( ) Conformance ( ) Non Conformance	
33	3.3 Condition of fire extinguishers, check for physical damage, rust, colour coding.	( ) Conformance ( ) Non Conformance	
34	3.4 Adequate signage, labelling and demarcation done for easy identification	( ) Conformance ( ) Non Conformance	
35	3.5 Ensure oil, fuel, flammable material are stored correctly or removed as required	( ) Conformance ( ) Non Conformance	
36	4. Health and Safety Organisation	( ) Yes ( ) No	
37	4.1 All employee completed GSI, Site specific Induction and aware of site emergency procedure, contacts, alarm/sirens and master points	( ) Conformance ( ) Non Conformance	
38	4.2 Fitness for work - Aware of alcohol policy and 10 golden rule.	( ) Conformance ( ) Non Conformance	
39	4.3 First Aid Facility – Kit available and fully kitted.	( ) Conformance ( ) Non Conformance	
40	4.5 Light Vehicles – All drivers aware of LV policy and respective LV permits available & valid.	( ) Conformance ( ) Non Conformance	
41	4.7 Site emergency plan, contacts procedure available and visible for all employees.	( ) Conformance ( ) Non Conformance	
42	4.8 Appointed Safety Officers posted on the notice board and available on site.	( ) Conformance ( ) Non Conformance	
43	4.9 Pre-start meetings conducted daily and attended by all project members.	( ) Conformance ( ) Non Conformance	
44	4.10 Eye wash station, fixed or portable available, accessible & in operation with signage posted.	( ) Conformance ( ) Non Conformance	
45	4.11 Notice boards available on Project site with current information. Accessible for employees	( ) Conformance ( ) Non Conformance	

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16	2.5. Portable Electrical Equipment – all currently tagged and in good conditions.		
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20	2.9 PPE & Safety Equipment's available on site and accessible to employees , proper face shield Welding shields and screens		
21	2.10 Lifting Gears currently tagged with respective colours and in good conditions, ropes, slin cranes, eyebolt, safety latches on hooks, chains, blocks, winches & hoists		
22	2.11 Lifting gears register available and current		
23	2.12 All crane operators/Riggers/Dogman have suitable permits and valid.		
24	2.13 Cable ladder & equipment secured when located in position to protect against dislodger		
25	2.14 EWP, Scissor lift operator has suitable permits and valid, including Work @ height comp		
26	2.15 Machinery check list available and pre-start checks correctly and consistently done		
27	2.16 All hazardous materials stored in proper cabinets with adequate ventilation, labelling & ic signs, storage, Material Safety Data Sheet in place.		
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37	4. Health and Safety Organisation		
38	4.1 All employee completed GSI, Site specific Induction and aware of site emergency procedure, alarm/sirens and master points in the event of emergency		
39	4.2 Fitness for work - Aware of alcohol policy and 10 golden rule.		
40	4.3 First Aid Facility – Kit available and fully kitted.		
41	4.5 Light Vehicles – All drivers aware of LV policy and respective LV permits available & valid.		
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