



Inspection - Weekly 274 Checklist

274 Inspection _ K59 Pump Station & Camp - Checklist

Item #	Prompt	Responses	Comments
1	1.0: BUILDINGS - PUMP STATION	(X) Yes () No () N/A	
2	Floor is free of oil spillages	() Yes () No () N/A	
3	Access ways, floors and walkways clear of obstructions and safe.	() Yes () No () N/A	
4	Spare parts removed from non-storage areas	() Yes () No () N/A	
5	House keeping	() Yes () No () N/A	
6	Lighting	() Yes () No () N/A	
7	2.0: CONTROL ROOM	(X) Yes () No () N/A	
8	Are access ways, floors and walkways clear of obstructions and safe?	() Yes () No () N/A	
9	Lighting	() Yes () No () N/A	
10	Air conditioners	() Yes () No () N/A	
11	Radio Communication	() Yes () No () N/A	
12	Emergency Alarm	() Yes () No () N/A	
13	House keeping	() Yes () No () N/A	
14	Toilets is clean, soap and paper towels are available	() Yes () No () N/A	
15	3.0: CAMP AREA	(X) Yes () No () N/A	
16	Access ways, floors and walkways clear of obstructions and safe.	() Yes () No () N/A	
17	Rubbish removed from non-storage areas	() Yes () No () N/A	
18	Rooms are neat and tidy	() Yes () No () N/A	

Item #	Prompt	Responses	Comments
19	Lighting	() Yes () No () N/A	
20	4.0: HYGIENE FACILITIES	(X) Yes () No () N/A	
21	Toilets are clean, soap and paper towels are available	() Yes () No () N/A	
22	Dining Room is clean and tidy	() Yes () No () N/A	
23	Kitchen is clean and tidy	() Yes () No () N/A	
24	Food refrigeration equipment	() Yes () No () N/A	
25	Drinking water supply	() Yes () No () N/A	
26	Lighting	() Yes () No () N/A	
27	Bore pump	() Yes () No () N/A	
28	5.0: AREA	(X) Yes () No () N/A	
29	Outside Electrical Switch Room and Transformer Area	() Yes () No () N/A	
30	Inside Switch Room	() Yes () No () N/A	
31	Fire Extinguisher Inside	() Yes () No () N/A	
32	Air Condition Fan Area Outside	() Yes () No () N/A	
33	Sulphur Spillage Catchment Area	() Yes () No () N/A	
34	6.0: SAFETY SIGNS	(X) Yes () No () N/A	
35	All signs clean & legible	() Yes () No () N/A	
36	CPR instructional procedure in place secured with chains	() Yes () No () N/A	
37	Safety boots, glasses, hard hat and ear protection signs	() Yes () No () N/A	
38	7.0: FIRE FIGHTING EQUIPMENT	(X) Yes () No () N/A	

Item #	Prompt	Responses	Comments
39	Hose Reels in Place	() Yes () No () N/A	
40	No Leaking fittings	() Yes () No () N/A	
41	Condition of hoses and reels	() Yes () No () N/A	
42	Stowed correctly on reels	() Yes () No () N/A	
43	Fire extinguishers in place	() Yes () No () N/A	
44	Stored pressure on Green-Red	() Yes () No () N/A	
45	General Conditions	() Yes () No () N/A	
46	8.0: HAND POWER TOOLS & EXT LEADS	(X) Yes () No () N/A	
47	Extension Leads in good order	() Yes () No () N/A	
48	Power tools are isolated when not in use	() Yes () No () N/A	
49	9.0 ELECTRICAL SWITCH BOARDS	(X) Yes () No () N/A	
50	Covers in place	() Yes () No () N/A	
51	Cabinets locked	() Yes () No () N/A	
52	Access to switch boards is clear	() Yes () No () N/A	
53	Condition of switches/G.P.Os	() Yes () No () N/A	
54	10.0: WORKSHOP AREA	(X) Yes () No () N/A	
55	Floor is clear of obstruction and refuse	() Yes () No () N/A	
56	Vices (no defects)	() Yes () No () N/A	
57	No oil Spills	() Yes () No () N/A	
58	Electric welding machines	() Yes () No () N/A	

Item #	Prompt	Responses	Comments
59	Mobile welding machines	() Yes () No () N/A	
60	Condition of leads and handpieces	() Yes () No () N/A	
61	Oxy/Ace bottles stowed upright and secured with chains	() Yes () No () N/A	
62	Flashback arrestors fitted	() Yes () No () N/A	
63	Valves shut off when not in use	() Yes () No () N/A	
64	Hoses in good condition	() Yes () No () N/A	
65	Handpieces in good order	() Yes () No () N/A	
66	11.0: LADDERS	(X) Yes () No () N/A	
67	Stowed correctly	() Yes () No () N/A	
68	Visible defects	() Yes () No () N/A	
69	Fire Extinguisher Inside	() Yes () No () N/A	
70	Air Condition Fan Area Outside	() Yes () No () N/A	
71	Sulphur Spillage Catchment Area	() Yes () No () N/A	
72	12.0: PIPE RACKS	(X) Yes () No () N/A	
73	Material stored above floors	() Yes () No () N/A	
74	No excessive protrusions	() Yes () No () N/A	
75	13.0: TOOL ROOM & STOREROOMS	(X) Yes () No () N/A	
76	Tools are clean and tidy	() Yes () No () N/A	
77	Tool shadow boards are well maintained	() Yes () No () N/A	
78	Tools serviceable	() Yes () No () N/A	

Item #	Prompt	Responses	Comments
79	Access Clear	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
80	Items/Components neatly stacked on shelving	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
81	14.0 FLAMMABLE GOODS STORAGE	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
82	Only flammable goods in cabinet	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
83	All containers labelled	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
84	MSD's for all items are in place	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
85	Register of flammable goods maintained	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
86	Signage in place	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
87	15.0: HAZARDOUS MATERIALS STORAGE	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
88	Stored in a separate storage area	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
89	All containers labelled	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
90	MSD's for all items are in place	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
91	Register of hazardous materials is maintained	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
92	Signage in place	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
93	16.0: CATCHMENT PONDS	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
94	Ponds have been pumped out	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
95	Oily Water Separator	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
96	Oil Spill kits & absorbent pads are available	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
97	17.0: CREEK INTAKE & PUMPS	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
98	Access to creek pumps are clear and safe	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	

Item #	Prompt	Responses	Comments
99	Pumps and motors	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	<input type="text"/>
100	Pump suction strainers are clean	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	<input type="text"/>
101	Lighting	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	<input type="text"/>